

MiScorecard Performance Summary								
Business Unit:			State Budget Office			Green		
Executive/Director Name:			John Walsh			Yellow		
Reporting Period:			Jan 2018			Red		
						Date Approved:		
						>=90% of target		
						>= 75% - 90% of target		
						<75% of target		
						2/27/2018		
Metric ID	Metric	Status	Progress	Target	Current	Previous	Frequency	Metric Definition
<b>Accountability &amp; Performance</b>								
AP-1	Identify potential budget problems by reviewing and analyzing agency expenditure trends on a qtrly basis	Green	==	100.0%	100.0%	100.0%	Quarterly	Current = Data as of the end of Q4 FY2017
AP-2	Reduce the number of Executive Budget revisions needed due to errors or omissions in the original submission	Green	👍	0	0	1	FY Annually	Current = Revisions related to FY2019 budget
AP-3	Improve the accuracy of the budget process by reducing difference between budgeted and actual Medicaid costs to no more than +/- 2.0%	Red	👎	+/- 2.0%	4.98%	5.0%	FY Annually	Current = Final FY2017 data compared to projected FY2017 Consensus Medicaid expenditures included in the enacted DHHS appropriations bill.
AP-4	Improve accuracy of the budget process by reducing difference between budgeted and actual DHS caseload cost to no more than +/- 2.0%	Red	👍	+/- 2.0%	-0.56%	-4.1%	FY Annually	Current = Final FY2017 data compared to projected FY2017 consensus caseload costs included in the enacted DHS appropriations bill.
AP-5	Improve accuracy of the budget process by reducing difference between estimated and actual K-12 pupil counts to no more than +/- 1.0%	Green	👍	+/- 1.0%	-0.45%	-0.2%	FY Annually	Current = Final FY2017 data compared to projected FY2016 Consensus estimates used to calculate foundation allowance costs for the enacted School Aid Budget.
<b>Customer Service Excellence</b>								
CS-1	Increase the number of statewide reporting templates/guidelines for agency use in complying with required legislative reports	Green	==	6	6	6	Quarterly	Current = Out-of-state travel report; yr-end lapse estimates; transparency website; restricted revenue report; FTE report; spending plans
CS-3 Shared	Agencies satisfied or very satisfied with OIAS engagements.	Green	👎	80%	84.62%	100%	Twice a Year	Post project customer surveys to evaluate satisfaction with the OIAS engagement if it contributed toward improving department operations. Current status represents six months ending Sept 30, 2017.
CS-2	Issue W-2s and 1099s in advance of IRS deadlines	Green	==	100%	100%	100%	CY Annually	Current = TY 2017
<b>Expertise &amp; Commitment</b>								
EC-1	Develop a professional development plan for each SBO employee	Green	👍	100.0%	97.5%	96.9%	Quarterly	
EC-2	Improve employee skills by implementing provisions of each employee's professional development plan	Yellow	==	80.0%	tbd	tbd	Twice a Year	Professional development activity include formal training, documented mentoring, public speaking; including legislative testimony, job shadowing, etc.
<b>Innovation &amp; Leadership</b>								
IL-1	Improve long-term financial planning by adding additional years to planning horizon	Green	==	10	10	10	FY Annually	Current = Data as of 9/30/2017
<b>Operational Efficiency</b>								
OE-1	Reduce costs by increasing the percentage of payments processed via electronic funds transfer.	Green	👍	100.0%	90.5%	90.3%	Quarterly	Current = Q4 FY2017 -- Metric to be deleted in future reports
OE-2	Reduce operating costs by increasing the percentage of payments processed via recurring payments functionality.	Green	==	25%	21.1%	21.0%	Quarterly	Current = Q4 FY2017 -- Metric to be deleted in future reports
OE-3	Improve accuracy and reduce costs by increasing the percentage of payroll and expense reimbursements that do not require adjustment	Green	👍	99%	99.1%	99.3%	Quarterly	Current = Q1 FY2018
<b>Shared Services</b>								
SS-1	Implement additional specific accounting consolidation, standardization, streamlining or centralization that increase cumulative savings by \$250,000+	Green	==	\$12660.0	\$12408.1	\$12408.1	Quarterly	\$ in thousands / Current = Q4 FY2017 -- Metric to be deleted in future reports
<b>Good Government</b>								
GG-2	The percentage of champions identified in employee survey	Green	👍	70%	69%	61%	CY Annually	The % of champions identified in the statewide survey of state employees measuring employee engagement.